

COUNCIL PRESENT:

Reeve	Tom S. Hougham
Division 1	Leonard Larre
Division 2	Carri Zeller
Division 3	Doug Trotzuk
Division 4	Ronald Gory
Division 5	Gay Noeth
Division 6	Evan Priest

STAFF PRESENT:

Aaron Neilly, Acting Chief Administrative Officer (A/CAO)
Crystal Schaan, Deputy CAO
Dan Fedirko, Public Works Foreman @ 9:27 a.m.

CALLED TO ORDER:

9:00 a.m. The Regular Meeting was called to order by Reeve Hougham.

1-1 MAY 20, 2026 AGENDA ADDITIONS:

2026-05-20-001 ZELLER: That the following be added to the May 20, 2026 Agenda.

- 13-11 CAO Acting Permit Extension
- 13-12 Bylaw 2026-01 A Bylaw to Provide Civic Addressing
- 13-13 Gravel Pit Weed Management
- 13-14 Harry Lake Gravel

Carried

1-1 MAY 20, 2026 AGENDA:

2026-05-20-002 TROTZUK: That the May 20, 2026 Agenda be used as a guideline.

Carried

2-1 APRIL 29, 2026 MINUTES:

2026-05-20-003 NOETH: That the April 29, 2026 minutes be approved as presented.

Carried

2-2 MAY 5, 2026 SPECIAL MEETING MINUTES:

2026-05-20-004 LARRE: That the May 5, 2026 special meeting minutes be approved as presented.

Carried

4-1 APRIL 2026 BANK RECONCILIATION:

2026-05-20-005 ZELLER: That the April 2026 month end Bank Reconciliation be acknowledged and balances as follows:

Chequing Account Operating	\$ 9,573,642.32
St. Walburg Health Account	\$ 2,398.86
Turtleford Health Account	\$ 8,315.94
Online Banking Account	\$ 7,632.98
Term Deposits (2.85% Expiring 31-Dec-27)	\$ 657,301.40
Term Deposits (3.30% Expiring 30-Sep-26)	\$ 500,000.00
Term Deposits (3.40% Expiring 30-Sep-27)	\$ 1,000,000.00
Term Deposits (3.30% Expiring 30-Sep-28)	\$ 500,000.00
Term Deposits (3.30% Expiring 30-Sep-29)	\$ 500,000.00
Term Deposits (3.45% Expiring 30-Sep-30)	\$ 1,000,000.00
Total Cash in Bank as of April 30, 2026	\$ 13,749,291.50
Petty Cash	\$ 200.00
Total Cash and Short-Term Investments	\$ 13,749,491.50

Carried

4-2 APRIL 2026 STATEMENT OF FINANCIAL ACTIVITIES - DETAILED:

2026-05-20-006 PRIEST: That the April 2026 month end Statement of Financial Activities is acknowledged – Detailed, which is attached to and forms part of these minutes as Appendix A.

Carried

Reeve

A/CAO

5-1 COUNCIL REMUNERATION:

2026-05-20-007 TROTZUK: That the electronic payment of April 2026 Council Remuneration for the following amounts less deductions on May 8, 2026 be approved:

• Reeve Hougham	\$ 1,523.40
• Councillor Larre	\$ 1,131.90
• Councillor Zeller	\$ 843.05
• Councillor Trotzuk	\$ 1,464.40
• Councillor Gory	\$ 1,042.60
• Councillor Noeth	\$ 1,487.50
• Councillor Priest	\$ 929.00

Carried

5-2 PAYROLL- PP2026-10:

2026-05-20-008 NOETH: That the payroll accounts for the pay period April 19-May 2, 2026 Authorization #488, direct deposit dated May 8, 2026, totaling \$46,875.95 be approved.

Further, that a schedule of these payments be annexed to and form part of these minutes as Appendix B Salaries and Wages April 19-May 2, 2026.

Carried

5-3 PAYROLL- PP2026-11:

2026-05-20-009 TROTZUK: That the payroll accounts for the pay period May 3-16, 2026 Authorization #489, direct deposit dated May 22, 2026, totaling \$51,071.74 be approved.

Further, that a schedule of these payments be annexed to and form part of these minutes as Appendix C Salaries and Wages May 3-16, 2026.

Carried

9:12 a.m. Councillor Zeller declared a conflict of interest in the next agenda item.

5-6 ACCOUNTS – MAY 20, 2026:

2026-05-20-010 GORY: That the following payment dated May 20, 2026 be approved.

• Carri Zeller	
Cheque 34110	
	Totaling \$86.82

Carried

5-6 ACCOUNTS – MAY 20, 2026:

2026-05-20-011 PRIEST: That the following payments dated May 20, 2026 be approved.

• Cheques 334099 to 34109	
Cheques 34111 to 34154	Totaling \$399,669.91
• Other Payments	Totaling \$106,835.95
	Total AP \$506,505.86

Carried

9:27 a.m. Dan Fedirko entered Council Chambers to discuss Public Works Report.
10:22 a.m. Dan Fedirko left Council Chambers.

RECESS MEETING:

2026-05-20-012 ZELLER: That this meeting recess.

10:23 p.m. Carried

RECONVENED MEETING:

10:30 p.m. The Regular Meeting of Council was reconvened by Reeve Hougham.

10:31 a.m. Aaron Neilly presented the CAO Report.


Reeve


A/CAO

13-7 AWARD RANGE ROAD 3264 SURFACE STRENGTHENING TENDER:

2026-05-20-013 LARRE: That Council award the tender for the RR 3264 Surface Strengthening Project (BAR Project No. 26MU-728200) to Green Earth Road Spraying Inc. for the total tender amount of \$368,400.00 plus applicable taxes, as recommended by BAR Engineering Co. Ltd.

Carried

13-3 FRENCHMAN BUTTE WATERLINE REPLACEMENT - PINTER & ASSOCIATES LTD. CHANGE ORDER #1:

2026-05-20-014 TROTZUK: That Council approve Change Order #1 from PINTER & Associates Ltd. for Contract #3430, Frenchman Butte Water Line Replacement, to complete the additional exploratory geotechnical investigation, laboratory analysis, reporting, and project management services, for a fixed fee of \$5,960.00 plus applicable taxes, and that the Reeve and A/CAO be authorized to sign the change order on behalf of the RM.

Carried

10:54 a.m. Councillor Trotzuk left Council Chambers.

13-12 BYLAW 2026-01 A BYLAW TO PROVIDE FOR CIVIC ADDRESSING WITHIN THE RURAL MUNICIPALITY OF FRENCHMAN BUTTE NO. 501:

2026-05-20-015 PRIEST: That the Bylaw 2026-01, A Bylaw To Provide For Civic Addressing Within The Rural Municipality Of Frenchman Butte No. 501, be read a first time.

Carried

2026-05-20-016 LARRE: That the Bylaw 2026-01, A Bylaw To Provide For Civic Addressing Within The Rural Municipality Of Frenchman Butte No. 501, be read a second time.

Carried

2026-05-20-017 ZELLER: That the Bylaw 2026-01, A Bylaw To Provide For Civic Addressing Within The Rural Municipality Of Frenchman Butte No. 501, be given three readings at this meeting.

Carried Unanimously

2026-05-20-018 GORY: That the Bylaw 2026-01, A Bylaw To Provide For Civic Addressing Within The Rural Municipality Of Frenchman Butte No. 501, be read a third time and passed.

Carried

11:00 a.m. Councillor Trotzuk entered Council Chambers.
11:16 a.m. Councillor Priest left Council Chambers.

RECESS MEETING:

2026-05-20-019 NOETH: That this meeting recess.

12:00 p.m. Carried

RECONVENED MEETING:

1:00 p.m. The Regular Meeting of Council was reconvened by Reeve Hougham.

6-3a SEASONAL HEAVY EQUIPMENT OPERATORS 2026:

2026-05-20-020 PRIEST: That the hiring of the following seasonal heavy equipment operators for the 2026 season as per Human Resources and Compensation Policy 900-01 be acknowledged:

- Trevor Payne; Salary Grid 11 Operator 1, Step 2, effective May 5, 2026;
- Darryl Riguidel; Salary Grid 11 Operator 1, Step 3, effective May 11, 2026.

Carried


Reeve


A/CAO

6-3a SEASONAL MAINTENANCE 2026:

2026-05-20-021 PRIEST: That the hiring of the following seasonal maintenance for the 2026 season as per Human Resources and Compensation Policy 900-01 be acknowledged:

- Genae Roundsky; Salary Grid 13 Seasonal Maintenance, Step 2, effective May 4, 2026;
- John Schlekewy; Salary Grid 13 Seasonal Maintenance, Step 5, effective May 11, 2026;
- Trystan Stockman; Salary Grid 13 Seasonal Maintenance, Step 1, effective May 12, 2026.

Carried

6-3a SUMMER STUDENT 2026:

2026-05-20-022 LARRE: That the hiring of the following summer student for the 2026 season as per Human Resources and Compensation Policy 900-01 be acknowledged:

- Ashtyn Wenger; Salary Grid 14 Student/Casual, Step 5, effective May 4, 2026;
- Jordyn Jeannotte; Salary Grid 14 Student/Casual, Step 2, effective May 19, 2026.

Carried

IN-CAMERA:

2026-05-20-023
1:05 p.m. NOETH: That the R.M. of Frenchman Butte No. 501 Council moves in-camera to discuss human resources as authorized by the legislative authority of *The Municipalities Act* Section 120 including the exemptions in Part III of *The Local Authority Freedom of Information and Protection of Privacy Act*.

Carried

OUT-OF-CAMERA:

2:10 p.m. The Regular Meeting of Council was reconvened by Reeve Hougham.

Carried

6-3c SALARY GRID RECOMMENDATION:

2026-05-20-024 ZELLER: That the following wage step increase be acknowledged:

- Aaron Neilly from Salary Grid 1, Step 6 to Salary Grid 1 Step 7 of the Chief Administrative Officer, effective May 17, 2026.

Carried

6-1 STAFF/COMMITTEE REPORTS:

2026-05-20-025 TROTZUK: That the written and verbal report by A/CAO, Aaron Neilly, and Public Works Foreman, Dan Fedirko be acknowledged.

Carried

13-1.1 PARADISE HILL BOWLING ALLEY EVENT HOSTING GRANT:

2026-05-20-026 PRIEST: That the Paradise Hill Bowling Alley Event Hosting Grant be awarded to the in the amount of \$500.00 as per motion 2026-03-16-011.

Subject to provision of paid receipts and/or cancelled cheques.

Carried

13-2.1 PARADISE HILL BOWLING ALLEY CAPITAL GRANT:

2026-05-20-027 LARRE: That the Paradise Hill Bowling Alley Capital Grant be awarded to the in the amount of \$1,500.00 as per motion 2026-03-16-011.

Subject to provision of paid receipts and/or cancelled cheques.

Carried

13-2.1 PARADISE HILL COMMUNITY CENTRE CAPITAL GRANT:

2026-05-20-028 TROTZUK: That the Paradise Hill Community Centre Capital Grant be awarded to the in the amount of \$961.54 as per motion 2026-03-16-011.

Subject to provision of paid receipts and/or cancelled cheques.

Carried



Reeve



A/CAO

13-2.1 PARADISE HILL CURLING CLUB CAPITAL GRANT:

2026-05-20-029 ZELLER: That the Paradise Curling Club Capital Grant be awarded to the in the amount of \$5,000.00 as per motion 2026-03-16-011.

Subject to provision of paid receipts and/or cancelled cheques.

Carried

13-5 SARM BEAVER CONTROL PARTICIPANT – ADDITION:

2026-05-20-030 LARRE: That Council adds Rocky Noeth to the SARM Beaver Control Program List authorizing them to remove problem beavers within the R.M. of Frenchman Butte No. 501.

Carried

13-6 HAMLET MONTHLY WATER REPORT:

2026-05-20-031 TROTZUK: That the R.M. of Frenchman Butte No. 501 Council acknowledges the presentation of the Hamlet of Frenchman Butte Water Treatment Plant Monthly Report for April 2026 and instructs Administration to place a copy of the report on file for future reference.

Carried

13-10 SURRENDER OF LEASE FOR MINISTRY OF AGRICULTURE - CROWN LAND MANAGEMENT BRANCH:

2026-05-20-032 PRIEST: That Council hereby authorizes the Reeve and A/CAO to execute and sign the Surrender of Lease documents for lease agreement #353333 effective May 14, 2026 with the Ministry of Agriculture – Crown Land Management Branch on behalf of the Rural Municipality of Frenchman Butte No. 501.

Carried

13-11 ACTING ADMINISTRATOR PERMIT EXTENSION APPLICATION:

2026-05-20-033 GORY: That, further to Resolution 2025-04-23-019 regarding the appointment of Aaron Neilly as Acting Chief Administrative Officer, and pursuant to Section 110(5) of The Municipalities Act, Council approve the submission of an application to the Rural Board of Examiners for an extension of the Acting Administrator Permit for Aaron Neilly for the period of June 1, 2026 to May 31, 2027; and further, that the Reeve and Acting CAO be authorized to execute any required documents related to the application.

Carried

12-6 REMOVAL OF FIRE BAN:

2026-05-20-034 TROTZUK: That the R.M. of Frenchman Butte No. 501 Council instructs the Chief Administrative Officer to remove the "Fire Ban" in accordance with Bylaw No. 2025-09 within the boundaries of the R.M. of Frenchman Butte No. 501 effective 5:00 p.m. May 20, 2026.

Carried

3:00 p.m. Councillor Zeller left Council Chambers.

14-1 CORRESPONDENCE – MAY 20, 2026:

2026-05-20-035 NOETH: That the May 20, 2026 correspondence as information to be filed as presented to Council, outlined in Appendix C be accepted.

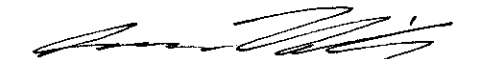
Carried

15-1 ADJOURNMENT:

2026-05-20-036 GORY: That this Regular Meeting of Council at 4:23 p.m. be adjourned.

Carried


Reeve


Acting Chief Administrative Officer


Reeve


A/CAO